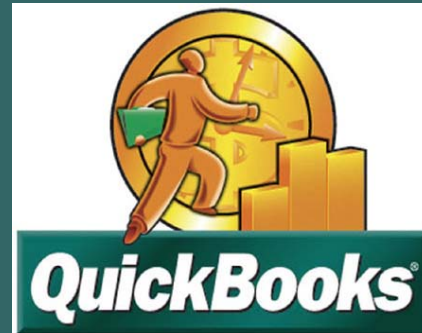


Shasta College Small Business Development Center presents

# EVERYTHING YOU WANTED TO KNOW ABOUT...



## SETTING UP YOUR QUICKBOOKS<sup>®</sup> COMPANY

This workshop will take you through the steps of setting up your company using QuickBooks<sup>®</sup>. You will leave with the skills to help you set up your own cash-based company. You will learn how to write checks, make deposits, reconcile your bank account and print financial reports. This class is offered:

- April 15, 2010  
Time: 5:30—8:30 PM
- July 8, 2010  
Time: 5:30— 8:30 PM
- October 14, 2010  
Time: 5:30—8:30 PM

This QuickBooks<sup>®</sup> training will be presented by Mary Richmond, an 11-year QuickBooks<sup>®</sup> Pro Advisor who has assisted hundreds of businesses in training and set up. The classes will be taught using a projected image in a classroom (not a computer lab) setting.

**LOCATION: SMALL BUSINESS DEVELOPMENT CENTER—DOWNTOWN  
1420 BUTTE STREET, REDDING**

**COST: EACH CLASS—\$35 PER PERSON**

FOR MORE INFORMATION ON THESE WORKSHOPS, OR TO REGISTER, VISIT OUR WEBSITE:  
[www.sbdsc.org](http://www.sbdsc.org)—or you can call 225-2770

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